

OLD RANCH METROPOLITAN DISTRICT  
UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT  
UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NOS. 2-5

111 S. Tejon Street, Suite 705  
Colorado Springs, Colorado  
719-635-0330

<http://www.olderanchmetrodistrict.org/>

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, December 1, 2021

**TIME:** 10:00 a.m.

**LOCATION:** **VIA MICROSOFT TEAMS**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference use the below link:  
[Click here to join the meeting](#)

**ACCESS:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Mzh1ZGM4MGEtNzc2Ni00MGRiLWI2ZGMtNmIzYWVhN2ZkYmVk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225acb2ee9-0c6a-434f-b826-75c9b8c2cad0%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Mzh1ZGM4MGEtNzc2Ni00MGRiLWI2ZGMtNmIzYWVhN2ZkYmVk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225acb2ee9-0c6a-434f-b826-75c9b8c2cad0%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 923 784 775#

**OLD RANCH METROPOLITAN DISTRICT & UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert	President	May, 2022
David D. Jenkins	Vice President	May, 2022
Delroy Johnson	Vice President	May, 2023
Bobby Ingels	Vice President	May, 2023
Christopher S. Jenkins	Treasurer/Secretary	May, 2022

**UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NOS. 2-5**

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David D. Jenkins	Vice President	May, 2022
Delroy Johnson	Vice President	May, 2023

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the September 22, 2021, special board meeting.
- F. Consider adoption of the Resolution Regarding Annual Administrative Matters.
- G. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work
- H. Discuss change to WIX for the District website
- I. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW risk Management and authorize membership in the Special District Association

## **II. FINANCIAL MATTERS**

- A. Consider acceptance of September 30, 2021 Unaudited Financial Statements
- B. Consider approval of previous and current claims
- C. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget (enclosure).
- D. Conduct Public Hearings on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and to Set Mill Levies
- G. Consider approval of the engagement letter with Biggs. Kofford to prepare the 2021 Audit.

- H. Discussion regarding public improvement and engineers cost certification for the Wolf Ranch Rec Center Parking Lot

**III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.
- B. Consider approval of Resolution for Exclusion from Workers Compensation Coverage.

**IV. MANAGER MATTERS**

- A. Discussion and possible action regarding little library project

**V. OTHER BUSINESS**

- A. Other

**VI. ADJOURNMENT**