

# RECORD OF PROCEEDINGS

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MINUTES OF REGULAR BOARD MEETING  
OF THE BOARDS OF DIRECTORS OF THE  
OLD RANCH METROPOLITAN DISTRICT,  
UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT,  
AND  
UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NOS. 2-5  
July 24, 2019

The regular meeting of the Board of Directors of the Old Ranch Metropolitan District held on July 24, 2019 at 8:30 a.m., at the offices of Nor'Wood Development Group, Plaza of the Rockies, 111 S. Tejon Street, Suite 222, Colorado Springs, Colorado. This meeting was open to the public.

**Attendance**

In attendance were Directors:

Timothy Seibert  
Christopher Jenkins  
David D. Jenkins  
Bobby Ingels

Also in attendance were:

Josh Miller, Chelsea Gondeck & Carrie Bartow; CliftonLarsonAllen LLP  
Russ Dykstra; Spencer Fane LLP  
Ty Tutt; SW Downtown Metro District  
Robert Huls; Norwood Development Office

**Call to Order**

Director Seibert called the meeting to order at 8:40 a.m. and confirmed a quorum. Following review and discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board approved the Agenda as submitted and excused the absence of Director Johnson.

**Community  
Comments**

None.

**Minutes**

A. Review and Approve Minutes of the April 24, 2019 Regular Board Meeting

Upon a motion duly made by Director Ingels, seconded by Director D. Jenkins, and upon a vote, unanimously carried, the Board approved the April 24, 2019 Regular Meeting Minutes.

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### Admin Matters

None.

### Financial Matters

- A. Ratify Old Ranch Metropolitan District Bill.com Payments  
Totaling \$258,751.44

Ms. Bartow reviewed with the Board. Upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board ratified approval of Old Ranch Metropolitan District interim bill.com payments totaling \$330,176.67.

- B. Review and Accept June 30, 2019 Unaudited Financial  
Statements and Cash Position Report for Old Ranch Metropolitan  
District, Upper Cottonwood Creek Metropolitan District, and  
Upper Cottonwood Creek Metropolitan Districts No. 2-5

Ms. Bartow reviewed with the Board. Following discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board accepted the June 30, 2019 Unaudited Financial Statements and Cash Position Reports.

- C. Other

None.

### Legal Matters

- A. Approve Resolution Regarding Online Notice of Public Meetings

Mr. Dykstra reviewed with the Board. Following discussion, upon a motion duly made by Director Seibert, seconded by Director D. Jenkins, and upon a vote, unanimously carried, the Board approved the Resolution Regarding Online Notice of Public Meetings.

- B. Approve Wolf Ranch Amendment to Landscape Management  
Contract Dated 1/11/2018 with Timberline Landscaping

Upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board approved the Wolf Ranch Amendment to Landscape Management Contract Dated 1/11/2018 with Timberline Landscaping.

- C. Approve Wolf Ranch Amendment to Landscape Management  
Contract Dated July 8, 2019 with Timberline Landscaping

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Upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board approved the Wolf Ranch Amendment to Landscape Management Contract Dated July 8, 2019 with Timberline Landscaping.

D. Discuss Irrigation System Issues

Upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and upon a vote, unanimously carried, the Board approved Rules and Regulations for irrigation system use, pending final legal review.

**Other Items**

A. Confirm Quorum for November 27, 2019 Meeting

The Board determined the next meeting will be held on November 27, 2019 as follows: 8:30 a.m. at Norwood Development Group, Plaza of the Rockies, 111 S. Tejon St., Suite 222, Colorado Springs, Colorado 80903 as needed.

**Adjournment**

There being no further business to come before the Board, upon a motion duly made by Director D. Jenkins, seconded by Director Ingels, and, upon vote, unanimously carried, the Board adjourned the meeting at 8:54 a.m.

Respectfully submitted,



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Secretary for the Meeting