

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NO. 4

121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado 80903
719-635-0330
www.OldRanchMetroDistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: October 9, 2024

TIME: 9:30 a.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODU0N2JjMTgtMWE3MC00NDA5LWE0MjItMTM4MzEyNzk0ZDRk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

To attend via telephone, dial 720-547-5281 and enter:
Phone Conference ID: 731 998 881#

Board of Directors

Timothy Seibert
David D. Jenkins
Delroy Johnson
Bobby Ingels
Christopher S. Jenkins

Office

President
Treasurer
Secretary
Assistant Secretary
Assistant Secretary

Term Expires

May 2025
May 2025
May 2027
May 2025
May 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the July 10, 2024 regular meeting (enclosure).
- F. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work under the Master Services Agreement for 2025 Accounting and Management Services (enclosures).
- G. Consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure), and related matters.

2025 Meeting Dates:

2nd Wednesday of October at 9:00 a.m. to be held virtually, and the Annual Meeting to also be held at the October meeting.

Physical Posting Location with the District’s Boundaries:

Consider designating updated location within the District as the location to post notices of meetings in the event of exigent or emergency circumstances which prevents the District from posting notice of the meeting on the District's website – Wolf Ranch Recreation Center (8705 Wolf Recreation Point).

- H. Discuss 2025 insurance requirements and related items; Authorize renewals (enclosures).
 - 1. Public Officials' liability [Crime Coverage only, in lieu of Schedule Position Bond].
 - 2. Cyber Security and Crime Coverage.
 - 3. Workers' Compensation coverage.
 - 4. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - 5. Special District Association (SDA) membership for 2025.

II. FINANCIAL MATTERS

- A. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- C. Conduct Public Hearings on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Set Mill Levies (enclosure).
- D. Appointment of Board Member to sign the DLG-70 Certification of Tax Levies.
- E. Ratify approval of 2023 Audit Report (enclosure).
- F. Discuss statutory requirements for an audit. Consider engagement of BiggsKofford P.C. to prepare the 2024 Audit (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Amending Regarding Colorado Open Records Act Requests (enclosure).
- B. Review and consider adoption of Resolution Calling May 6, 2025 Election (enclosure).
- C. Legislation updates (enclosure).

IV. MANAGER MATTERS

- A. Acknowledge responsibility of Old Ranch Metropolitan District to meet ADA compliance matters on the shared website and related matters.

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings scheduled for 2024.